

## Appendix C. Places Budget Monitoring Summary

**KEY:**

1 - Underspend with no impact next year (one off); 2 - Underspend with budget adjustment to be done in Q1 or already done  
 3 - One off underspend requested to be used next year; 4 - Overspend with no impact next year (one off);  
 5 - Overspend where budget has been or needs to be adjusted next year

Function	Revised Budget	Q3 Forecast	Outturn	Outturn Variance to budget	Variance Outturn v Q3 forecast	Key	Budget C/fwd	Transfer to reserves	Comments
Directorate Management Costs	198,200	203,300	205,968	7,768	2,668	4	0	0	
<b>Directorate Management</b>	<b>198,200</b>	<b>203,300</b>	<b>205,968</b>	<b>7,768</b>	<b>2,668</b>		<b>0</b>	<b>0</b>	
Development Control	184,700	229,800	270,498	85,798	40,698	4	0	0	The main reason for the overspend is because the number and complexity of planning applications has been lower than budgeted resulting in less fees for the Council Planning Applications (£59k) and Land Charges Searches (£10k), also staffing pressures due to the need to use agency staff to cover vacant posts (£16k).
Drainage & Structures	184,100	185,900	172,063	(12,037)	(13,837)	1	0	0	The under spend is due to wintry weather in February and March meaning that there were some small drainage schemes that could not be completed.
Emergency Planning	29,700	30,100	30,117	417	17	4	0	0	
Environmental Maintenance	1,073,200	1,094,800	1,080,315	7,115	(14,485)	4	0	0	Variance includes vacancy management savings £18k which has been absorbed by Cemetery grounds maintenance overspend (£9k) and one off equipment purchases for the Cemetery (£13k) which will result in grounds maintenance savings going forward to bring back on budget.
Forestry Maintenance	117,000	110,900	100,140	(16,860)	(10,760)	1	0	0	Underspend is due to additional income from Parishes (£1k), and an insurance claim (£5k), plus consolidation of works during year less than originally estimated £10k.

Function	Revised Budget	Q3 Forecast	Outturn	Outturn Variance to budget	Variance Outturn v Q3 forecast	Key	Budget C/fwd	Transfer to reserves	Comments
Highways Capital Charges	1,332,300	1,332,300	1,332,300	0	0		0	0	
Highways Management	180,300	151,800	138,964	(41,336)	(12,836)	1	0	38,000	The under spend is S38 income received from Developers for road adoption assessment and future maintenance. This is held until assessments completed and maintenance required.
Commissioned Transport	1,464,200	1,513,900	1,436,947	(27,253)	(76,953)	1	0	0	Surplus in Home to School Transport and Adult Social Services Transport as a result of bringing services in house (£99k), absorbed by increased demand in Children Looked After Transport due to new foster care cases and in SEN Transport due to an increase in number of SEN students requiring transport this academic year.
Lights Barriers Traffic Signals	124,400	124,400	101,364	(23,036)	(23,036)	1	0	0	Costs for street lighting were reduced as effects of new LED stock meant less faults reported over the year (£20k), and energy savings led to reduced energy bills (£3k).
Parking	(350,000)	(343,700)	(346,657)	4,343	(1,957)	4	0	0	
Pool Cars & Car Hire	97,200	92,600	92,480	(4,720)	(120)	1	0	0	
Public Protection	410,300	380,200	385,026	(25,274)	4,826	3	21,000	0	The surplus is mainly due to the grant funding within this function for 'Warm Homes for Rutland' initiative. There has virtually been no demand for the Warm Homes grant this year but the initiative will be continued into next year and therefore it is requested that the budget is carried forward.
Public Rights of Way	90,400	90,400	80,829	(9,571)	(9,571)	1	0	0	Slight underspend as the planned construction of the ford at Empingham was unable to progress due to the required permit(s) from the Environment Agency still not having been issued.
Public Transport	788,800	749,500	731,632	(57,168)	(17,868)	2	0	0	Surplus due to reimbursed concessions monies (£25k), further underspend is a direct result of the bad weather conditions from December to March causing concessionary pass holders to avoid travelling on public transport and the reduced Oakham Hopper Service introduced in August, a budget saving of £44k in 2018/19.

Function	Revised Budget	Q3 Forecast	Outturn	Outturn Variance to budget	Variance Outturn v Q3 forecast	Key	Budget C/fwd	Transfer to reserves	Comments
Road Maintenance	924,300	948,800	952,748	28,448	3,948	4	0	0	The overspend is mainly due to insurance pay-outs for claims against the authority due to trips and accidents, and unrecovered costs from accident damage.
Transport Management	493,600	419,300	402,989	(90,611)	(16,311)	3	81,000	0	The surplus in Transport Strategy is due to Bikeability grant funding, money repaid from the road safety partnership and grant funding for Total Transport fund, all schemes carrying forward into 2018/19.
Waste Management	2,449,600	2,475,300	2,542,752	93,152	67,452	4	0	0	Decision not to charge for additional green bins in 2017/18 £20k and Biffa cost £20k as indexation higher than expected. Budget adjusted for income and inflation should suffice for increase in Waste Disposal costs in 2018/19. Waste Management costs for paint disposal have increased by 400% in 2017/18 (impact £46k). Currently under review.
Winter Maintenance	267,500	267,500	325,992	58,492	58,492	4	0	0	Exceptional wintry weather in February and March led to overspend.
<b>Environment, Planning and Transport</b>	<b>9,861,600</b>	<b>9,853,800</b>	<b>9,831,498</b>	<b>(30,102)</b>	<b>(22,302)</b>		<b>102,000</b>	<b>38,000</b>	
Planning Policy	380,000	330,400	327,191	(52,809)	(3,209)	3	0	84,000	£84k transfer to reserve is underspend due to work on Local Plan costs covered by grants overlapping financial years. Within function £32k overspend in Planning Policy is mainly due to the forecast receipt of the 5% CIL admin allowance for some sites now expected to be received in 2018/19.
Tourism	22,200	8,300	4,182	(18,018)	(4,118)	3	0	18,000	Increased effort to boost Discover Rutland memberships & advertising revenue is likely to leave a small annual surplus so that it eventually becomes self-financing.
Health & Safety	38,100	38,100	27,737	(10,363)	(10,363)	1	0	0	
Property Services	939,100	1,096,600	1,055,661	116,561	(40,939)	5	0	0	Variances to budgets are as a result of additional maintenance on property, under capitalisation of salaries due to delayed program of capital works on schools and delays to the 'out-sourcing' of the Facilities Management function. Delay in works due to inclement March weather led to Q3 variance to budget.

Function	Revised Budget	Q3 Forecast	Outturn	Outturn Variance to budget	Variance Outturn v Q3 forecast	Key	Budget C/fwd	Transfer to reserves	Comments
Building Control	(48,100)	(48,000)	(34,150)	13,950	14,250	4	0	0	Income driven by public demand. Variance to budget as a result of less demand than anticipated. Budget under review.
Commercial & Industrial Properties	(260,400)	(281,600)	(281,436)	(21,036)	164	2	0	0	The variance is due to salary savings, fluctuations in predicted void rates and dilapidation repairs and delays to maintenance programmes plus less winter maintenance required.
Economic Development	237,400	200,400	193,044	(44,356)	(7,356)	3	22,000	0	Savings in Economic Development have arisen due to maternity leave, the Welland Market Towns funding no longer required and repaid, and Digital Rutland professional and publicity costs for a Phase 3 not incurred in 2017/18 to be carried forward to 2018/19.
Culture & Registration Services	83,700	65,600	73,401	(10,299)	7,801	1	0	0	Underspend for Culture and Leisure due to vacancy management.
Libraries	529,200	453,100	456,682	(72,518)	3,582	3	70,000	0	The £70k Budget carried forward to support maintenance and other work at libraries did not go ahead in 2017/18. The remaining underspend anticipated is due to a post being held vacant pending service changes at Oakham Library.
Museum Services	352,600	360,400	352,666	66	(7,734)	4	0	0	
Sports & Leisure Services	600	5,800	(12,508)	(13,108)	(18,308)	1	0	0	The underspend is mainly due to property maintenance required in year at Active Rutland Hub less than budgeted.
<b>Development and Economy</b>	<b>2,274,400</b>	<b>2,228,700</b>	<b>2,162,470</b>	<b>(111,930)</b>	<b>(66,230)</b>		<b>92,000</b>	<b>102,000</b>	
<b>Total Places</b>	<b>12,334,200</b>	<b>12,285,800</b>	<b>12,199,936</b>	<b>(134,264)</b>	<b>(85,864)</b>		<b>194,000</b>	<b>140,000</b>	